



Bay Area Schools Insurance Cooperative

**BAY AREA SCHOOLS INSURANCE COOPERATIVE
BOARD OF DIRECTORS MEETING
AGENDA**

**Tuesday, January 16, 2018
9:30 a.m.**

**Bickmore
1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kristina Johnson at (916) 290-4606 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Bay Area Schools Insurance Cooperative and Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.

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- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of Bay Area Schools Insurance Cooperative not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 5. REPORT FROM BOARD MEMBERS** – This time is reserved for individual Board Members to report on items, issues, and changes in membership.
- 6. CLOSED SESSION**
 - A. Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims:
 - Lake v. Napa Valley Unified School District (NBSIA)
 - B. Report from Closed Session

Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

* Reference materials enclosed with staff report.

7. CONSENT CALENDAR – If a Board Member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5 *A. Minutes of the November 9, 2017, Board of Directors Meeting
13 *B. Cash Disbursement: November 1, 2017, through December 31, 2017
14 *C. Treasurer’s Report as of September 30, 2017
24 *D. USI Activity Report – October 18, 2017, through January 16, 2018
26 *E. Announcement Regarding Wells Fargo Insurance Services Change to USI Insurance Services
28 *F. December Update of STOPit Program
Recommendation: Approval of the Consent Calendar

8. CLAIMS AND COVERAGE MATTERS

- 30 A. Update Regarding Wildfires in Santa Rosa and Surrounding Areas by Travelers Insurance and USI
Recommendation: None.
31 *B. Proposed Policy Regarding Allocation of Deductibles and Limits
Recommendation: Review and provide feedback on draft Policy 4.3 BASIC Allocation of Property Program Deductibles and Insurance Limits of Liability.
34 *C. CSAC-EIA Cyber Liability Program Budget Estimates for 2018/19
Recommendation: Discuss and provide feedback to staff.
38 *D. Confirmation of Directors and Officer’s (D&O) Coverage
Recommendation: None.

9. ADMINISTRATIVE MATTERS

- 41 *A. Update on the 2017/18 and 2018/19 Strategic Action Plan
Recommendation: Review and provide feedback to staff.
46 *B. Consideration of Proposal from Farley Consulting Services, LLC for Claims Auditing Services for 2019 and 2021
Recommendation: Staff recommends the Board of Directors approve the contract with Farley Consulting Services, LLC, for claims audit services for program years ended June 30, 2019, and June 30, 2021.
59 C. Evaluation of BASIC Service Providers
Recommendation: Board to communicate satisfaction levels on current service providers, and provide direction how to proceed with service agreements that expire during 2018.
62 *D. Changes to the Conflict of Interest Code
Recommendation: Staff recommends the Board approve the changes to the Conflict-of-Interest Code.

10. ROUNDTABLE DISCUSSIONS

- 67 A. Roundtable Topics
- Cyber Claims Experiences and What We Learned
 - Employment Practices Liability Hotline
 - Liability and Property Coverage for Non-School Properties

* Reference materials enclosed with staff report.

- Student Resource Officers (SRO) Contracts
- Defending Against Lead-Poisoning Claims

Recommendation: None.

11. CLOSING COMMENTS

This time is reserved for comments by the Board of Directors and/or staff and to identify matters for future Board of Directors business.

- A. Board of Directors
- B. Staff

12. ADJOURNMENT

NOTICES:

- The next Board of Directors Meeting will be held on Tuesday, April 10, 2018, at the Bickmore Office, 1750 Creekside Oaks Dr., Sacramento, California.