



Bay Area Schools Insurance Cooperative

**BAY AREA SCHOOLS INSURANCE COOPERATIVE
BOARD OF DIRECTORS MEETING
AGENDA**

**Tuesday, April 10, 2018
9:30 a.m.**

**Bickmore
1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Maria de Leon at (916) 244-1187 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Bay Area Schools Insurance Cooperative Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS – This time is reserved for members of the public to address the Board relative to matters of Bay Area Schools Insurance Cooperative not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	5. REPORT FROM BOARD MEMBERS – This time is reserved for individual Board Members to report on items, issues, and changes in membership.
	6. CONSENT CALENDAR – If a Board Member would like to discuss any item listed, it may be pulled from the Consent Calendar.
5	*A. Minutes of the January 16, 2018, Board of Directors Meeting
11	*B. Minutes of the February 26, 2018, Special Board of Directors Meeting
14	*C. Minutes of the December 13, 2017, Ad Hoc Forms Committee Meeting
15	*D. Minutes of the February 1, 2018, Ad Hoc Forms Committee Meeting
16	*E. Cash Disbursement: January 1, 2018, through March 31, 2018
17	*F. Treasurer’s Report as of December 31, 2017
27	*G. Interim Financial Statements as of December 31, 2017
29	*H. CalTrust Update as of March 26, 2018

* Reference materials enclosed with staff report.

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- 35 *I. USI Activity Report – January 16, 2018, through March 27, 2018
37 *J. STOPit - Schedule 1 Program Agreement July 1, 2018, through June 30, 2019
 Recommendation: Approval of the Consent Calendar

7. ACTUARIAL MATTERS

- 38 *A. Presentation of the 2018/19 Liability Actuarial Study as of November 30, 2017 –
 . Mujtaba Dattoo, Aon Global Risk Consulting
 *Recommendation: Receive and file the 2018/19 Liability Program
 Actuarial Study as of November 30, 2017*
- 66 *B. Presentation of the 2018/19 Liability Program Experience Modification Factors
 Study – Mujtaba Dattoo, Aon Global Risk Consulting
 *Recommendation: Receive and file the 2018/19 Liability Program
 Experience Modification Factors Study.*

8. CLOSED SESSION

- A. Pursuant to Government Code Section 54956.95(a), the Board of Directors will
 recess to closed session to discuss the following claims:

- Lortz v. Napa Valley USD (NBSIA)
- Doe, Nancy v. Woodland JUSD (NBSIA)
- Lake v. Napa Valley USD (NBSIA)
- Ballenger v. Santa Rosa City Schools (RESIG)
- Mack v. West County USD (RESIG)
- Norrup, et al v. Patterson JUSD (CRSIG)

9. CLAIMS AND COVERAGE MATTERS

- 74 A. Update Regarding CSAC-EIA Cyber Liability Program
 Recommendation: None.
- 75 *B. Consideration of Proposal for the 2018/19 Liability, Crime, Property, Auto
 Physical Damage, and Boiler & Machinery Coverage Renewals – USI Insurance
 Services
 *Recommendation: Evaluate the proposal for Liability, Crime, Property,
 Auto Physical Damage, and Boiler & Machinery coverages for the
 2018/19 program year, and give direction and/or take action as deemed
 appropriate.*
- 111 *C. Review Proposed Changes to Endorsement #1 and Discuss Future Coverage
 Options
 Recommendation: Discuss and provide direction.

10. ADMINISTRATIVE MATTERS

- 126 *A. Consideration of Agreement Renewal with Aon Global Risk Consulting
 *Recommendation: Approve the Agreement with Aon Risk Consultants for
 Actuarial Reports as of June 30, 2019, 2020, and 2021.*

- 137 *B. Consideration of Agreement Renewal with Risk Management Services (RMS)
Recommendation: Review and approve the draft contract as presented or provide feedback.
- 154 *C. Consideration of Proposal from Bickmore for Data Reconciliation Services for the 2019/20 Renewal Process
Recommendation: Staff will not be making a recommendation on this item as it is a proposal from Bickmore.
- 174 *D. Discussion of Draft Policy Regarding Allocation of Property Program Deductibles and Insurance Limits of Liability
Recommendation: Discuss and provide direction to staff.

11. FINANCIAL MATTERS

- 179 *A. Consideration of Equity Building Plan
Recommendation: Provide feedback and direction.
- 182 *B. Review of Preliminary Budget for 2018/19 Program Year
Recommendation: Provide feedback and direction.

12. STRATEGIC PLANNING MATTERS

- 206 *A. Update on Strategic Action Plan Initiatives
- Standardized Forms
 - Employment Practices Liability (EPL) Hotline
 - Sexual Abuse and Molestation Prevention Program
- Recommendation: None.*

13. ROUNDTABLE DISCUSSIONS

- 211 *A. Roundtable Topics
- Cyber Claims Experiences and What We Learned
 - Concussion Baseline Testing and Post-Trauma Testing
 - Shooting Sports Teams
 - Active Shooter Coverage
- Recommendation: None.*

14. CLOSING COMMENTS

This time is reserved for comments by the Board of Directors and/or staff and to identify matters for future Board of Directors business.

- A. Board of Directors
- B. Staff

15. ADJOURNMENT

NOTICES:

- The next Board of Directors Meeting will be held on Wednesday, May 16, 2018, at the Bickmore Office, 1750 Creekside Oaks Dr., Suite 200, Sacramento, California.