



Bay Area Schools Insurance Cooperative

**BAY AREA SCHOOLS INSURANCE COOPERATIVE
BOARD OF DIRECTORS MEETING
AMENDED AGENDA**

**Tuesday, November 15, 2022
9:30 a.m.**

Teleconference

This meeting will be held using the Zoom platform.

To join the meeting, please follow the instructions below:

- Click on the following link: (For best results, use Google Chrome as your browser.)
- <https://us02web.zoom.us/j/89574632787?pwd=QVVqTmZvR05ESGIQOHBNMU1Za05EZz09>

Audio Only: If you do not have internet access, you may join by phone by calling +1-669-900-6833 and entering the following Meeting ID: 895 7463 2787

All portions of this meeting will be conducted via teleconference in accordance with Government Code Section 54953(b). The teleconference locations are as follows: *Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA; 500 Cohasset Road, Suite 24, Chico, CA 95926; 380 A Chadbourne Rd., Fairfield, CA 94534; 5760 Skylane Blvd, Suite 100, Windsor, CA 94592.*

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Lindsey Overton at lindsey.overton@sedgwick.com. If a member of the public would like to address the Board during the meeting, the person may email Ms. Overton during the meeting and, if timely received, Ms. Overton will read or summarize the email to the directors.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Ms. Overton via email or phone at (916) 244-1106. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BASIC Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Ms. Overton [by](#) phone or email.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

* Reference materials attached with staff report.

4. **PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of the Bay Area Schools Insurance Cooperative not on the agenda. If a member of the public would like to address the Board during the meeting, the person may email Ms. Overton in advance or during the meeting and, if timely received, Ms. Overton will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. **REPORT FROM BOARD MEMBERS** – This time is reserved for individual Board Members to report on items, issues, and changes in membership.

6. **CONSENT CALENDAR** – If a Board Member would like to discuss any item listed, it may be pulled from the Consent Calendar.

5 *A. Minutes of the August 31, 2022, Board of Directors Meeting

8 *B. Minutes from the September 12, 2022, Special Board of Directors Meeting

9 *C. Cash Disbursement: August 1, 2022 – October 31, 2022

10 *D. Interim Financial Statements for the Year Ending June 30, 2022

Recommendation: Approval of the Consent Calendar.

7. **FINANCIAL MATTERS**

12 *A. Presentation of Audited Financial Statements for the Fiscal Years Ended June 30, 2022, and 2021

Recommendation: Receive and file the audited financial statements for the fiscal years ended June 30, 2022, and 2021.

61 *B. Review of Target Equity Ratios and Program Year Accounting

Recommendation: Receive and file Benchmarking Ratios and Program Year Accounting as of June 30, 2022.

8. **ADMINISTRATIVE MATTERS**

A. Executive Director Report on Staffing Matters and JPA Growth Opportunities
Recommendation: Staff recommends the Board appoint Eric Dahlen as BASIC JPA Executive Director, and Min Su as the BASIC Finance Manager.

B. Election of BASIC Board Officers – President, Vice President, and Secretary-Treasurer/Auditor
Recommendation: Nominate and elect the President, Vice President, and Secretary-Treasurer/Auditor of the BASIC Board of Directors for two-year terms effective July 1, 2022, through June 30, 2024.

C. Praesidium Service Provider Update
Recommendation: None.

D. STOPit Service Provider Update
Recommendation: None.

E. George Hills Service Provider Update

Recommendation: None.

F. Evaluation of BASIC Service Providers

Recommendation: Board to communicate satisfaction levels on current service providers and provide direction how to proceed with service agreements that expire during 2023.

G. Strategic Planning Session Update

Recommendation: None.

9. CLOSING COMMENTS - This time is reserved for comments by the Board of Directors and/or staff and to identify matters for future Board of Directors business.

A. Board of Directors

B. Staff

10. ADJOURNMENT

NOTICES:

- The next Board of Directors Meeting is scheduled for February 7, 2023, via teleconference.