



**BAY AREA SCHOOLS INSURANCE COOPERATIVE  
SPECIAL BOARD OF DIRECTORS MEETING  
AGENDA**

**Monday, June 5, 2023  
3:00 p.m.**

**Teleconference**

**This meeting will be held using the Zoom platform.**

To join the meeting, please follow the instructions below:

- Click on the following link: (For best results, use Google Chrome as your browser.)

<https://us06web.zoom.us/j/89815941958?pwd=UHNmb0VpL2o2ZkIBTG1UZ2orOU1JQT09>

Audio Only: If you do not have internet access, you may join by phone by using the following information:

Meeting ID: 898 1594 1958 / Passcode: 499579  
1 (669) 900-6833 US (San Jose)

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All portions of this meeting will be conducted via teleconference in accordance with Government Code Section 54953(b). The teleconference locations are as follows: *Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA; 500 Cohasset Road, Suite 24, Chico, CA 95926; 380 A Chadbourne Rd., Fairfield, CA 94534; 5760 Skylane Blvd, Suite 100, Windsor, CA 94592.*

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Eric Dahlen at [eric.dahlen@sedgwick.com](mailto:eric.dahlen@sedgwick.com). If a member of the public would like to address the Board during the meeting, the person may email Mr. Dahlen during the meeting and, if timely received, Mr. Dahlen will read or summarize the email to the directors.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Mr. Dahlen via email or phone at (916) 244-1143. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BASIC Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Mr. Dahlen by phone or email.

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\* Reference materials attached with staff report.

- Page**
- 1. CALL TO ORDER**
  - 2. INTRODUCTIONS**
  - 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
  - 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of BASIC not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and 20 minutes in total.
  - 5. REPORT FROM BOARD MEMBERS** – This time is reserved for individual Board Members to report on items, issues, and changes in membership.
  - 6. EXECUTIVE DIRECTOR’S REPORT**
    - 4** A. Report from BASIC Executive Director  
*Recommendation: None.*
  - 7. CONSENT CALENDAR** – If a Board Member would like to discuss any item listed, it may be pulled from the Consent Calendar.
    - 5**
    - 6** \*A. Minutes of the May 16, 2023, Board of Directors Meeting
    - 12** \*B. Sedgwick Contract Extension
    - 14** \*C. 2023/24 Memorandum of Excess Liability Coverage Document
    - 33** \*D. Amendment to Praesidium Contract  
*Recommendation: Staff makes no recommendations due to having a financial conflict.*
  - 8. COVERAGE MATTERS**
    - 35** A. Brokerage Report and Discussion of Coverage Options for 2023/24  
*Recommendation: None.*
  - 9. FINANCE MATTERS**
    - 36** \*A. Update to Budget for the 2023/24 Program Year  
*Recommendation: None.*
  - 10. ADMINISTRATIVE MATTERS**
    - 43** A. Review of Successor Agreements  
*Recommendation: None.*
    - 44** \*B. Administrative Transition Plan  
*Recommendation: None*

**11. CLOSING COMMENTS** - This time is reserved for comments by the Board of Directors and/or staff and to identify matters for future Board of Directors business.

- A. Board of Directors
- B. Staff

**12. ADJOURNMENT**

**NOTICES:**

- The next Board of Directors meeting will be held on Tuesday, November 14, 2023, at 9:30 a.m. via Zoom videoconference.