



Bay Area Schools Insurance Cooperative

**BAY AREA SCHOOLS INSURANCE COOPERATIVE
SPECIAL BOARD OF DIRECTORS MEETING
AGENDA**

**Tuesday, February 6, 2024
10:00 a.m.**

Teleconference

This meeting will be held using the Teams platform.

To join the meeting, please follow the instructions below:

- Click on the following link: (For best results, use Google Chrome as your browser.)

[Click here to join the meeting](#)

Audio Only: If you do not have internet access, you may join by phone by using the following information:

Meeting ID: 290 993 974 847 Passcode: pov2j9

All portions of this meeting will be conducted via teleconference in accordance with Government Code Section 54953(b). The teleconference locations are as follows: *Butte Schools Self-Funded Programs, 500 Cohasset Rd., Suite 24, Chico, CA 959269; North Bay Schools Insurance Authority, 380 Chadbourne Rd., Fairfield, CA 94534; Redwood Empire Schools' Insurance Group, 5760 Skylane Blvd., #100, Windsor, CA 95492*

Members of the public may participate in the meeting via Teams or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Cindy Wilkerson at cwilkerson@resig.org. If a member of the public would like to address the Board during the meeting, the person may email Ms. Wilkerson during the meeting and, if timely received, Ms. Wilkerson will read or summarize the email to the directors.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Christy Patterson at cpatterson@bsspipa.org or 530-879-7438. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BASIC Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection.

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1. CALL TO ORDER

2. INTRODUCTIONS

3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

4. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of BASIC not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and 20 minutes in total.

5. REPORT FROM BOARD MEMBERS

This time is reserved for individual Board Members to report on items, issues, and changes in membership

6. EXECUTIVE DIRECTOR'S REPORT

- 4** A. Report from BASIC Executive Director
Recommendation: None

7. CONSENT CALENDAR

If a Board Member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5** B. BASIC MOLC
26 C. Minutes of December 11, 2023 Board of Directors Meeting
32 D. Bickmore Data Analysis Contract
37 E. CAJPA Accreditation 6 Month Extension
Recommendation: Review and accept Consent Calendar items

8. COVERAGE MATTERS

- 40** F. Claims Handling Instructions
Recommendation: Feedback and direction
45 G. Arbitration Clause Review
Recommendation: Feedback and direction
52 H. BASIC Responsible Reporting Entity (RRE)
Recommendation: Feedback and direction
53 I. Status of Underwriting Data Submission
Recommendation: Feedback and direction
54 J. Actuarial Report/SIR Options Update
Recommendation: Feedback and direction

- 55** **9. FINANCE MATTERS**
- 56** K. Financial Report as of December 31, 2023
- 58** L. Check Register October 1, 2023 – December 31, 2023
- 59** M. Treasurer’s Report as of September 30, 2023
- 68** N. Treasurer’s Report as of December 31, 2023

Recommendation: Review and accept

10. ADMINISTRATIVE MATTERS

- 78** O. Operations Calendar

Recommendation: Feedback and direction

11. CLOSED SESSION

- P. Pending litigation – Review of open litigated claims

12. CLOSING COMMENTS

This time is reserved for comments by the Board of Directors and/or staff and to identify matters for future Board of Directors business.

- A. Board of Directors
B. Staff

13. ADJOURNMENT

NOTICES:

- The next Board of Directors meeting will be held on April 16, 2024 at 10:00 a.m., location TBD.